

Term of Change: Summer 2011 Fall 2011 Winter 2012

Last Name First Name Middle Name

LEAVING A LEARNING UNIT

IT IS THE STUDENT'S RESPONSIBILITY TO LET THE COURSE INSTRUCTOR AND THE PROGRAM DIRECTOR KNOW THAT YOU ARE LEAVING A LEARNING UNIT.

I am leaving the following course(s):

Learning Unit Name Learning Unit Instructor

Learning Unit Name Learning Unit Instructor

Date Signature of Student

ENTERING ADDITIONAL LEARNING UNIT(S)

THIS SECTION IS USED ONLY TO ADD A LEARNING UNIT OR UNITS TO AN EXISTING REGISTRATION. IF THIS IS YOUR FIRST TIME REGISTERING FOR A LEARNING UNIT IN THIS ACADEMIC YEAR, ENSURE THAT YOU USE A LEARNING UNIT REGISTRATION FORM. IT IS THE STUDENT'S RESPONSIBILITY TO CONFIRM LEARNING UNIT SELECTION WITH THE PROGRAM DIRECTOR.

I request permission to register for the following course(s):

Learning Unit Name Learning Unit Instructor

Learning Unit Name Learning Unit Instructor

Date Signature of Student

FALL LEARNING UNIT LEAVE AND ENTER FORMS FOR FULL-TERM LEARNING UNITS MUST BE RETURNED TO THE REGISTRAR'S OFFICE, ROOM 131 OF THE RESIDENCE BUILDING, BY 5:00 P.M., FRIDAY, SEPTEMBER 23, 2011. REGISTRANTS IN LEARNING UNITS AFTER THIS DATE WILL OWE FEES FOR THE WHOLE FALL ACADEMIC TERM.

WINTER LEARNING UNIT LEAVE AND ENTER FORMS FOR FULL-TERM LEARNING UNITS MUST BE RETURNED TO THE REGISTRAR'S OFFICE, ROOM 131 OF THE RESIDENCE BUILDING, BY 5:00 P.M., FRIDAY, JANUARY 20, 2012. REGISTRANTS IN LEARNING UNITS AFTER THIS DATE WILL OWE FEES FOR THE WHOLE WINTER ACADEMIC TERM.

PLEASE SEE PAGE 31 OF THE 2011-2012 ACADEMIC CALENDAR FOR TUITION REFUND POLICY FOR LEARNING UNITS THAT ARE SCHEDULED FOR LESS THAN A FULL ACADEMIC TERM.

TO BE COMPLETED BY THE REGISTRAR'S OFFICE

Date Received by Registrar's Office Date Entered into Database Date Copy Sent to Business Office

Refund for course fee due to student.

No refund for course fee due to student.